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# Fort Hays State University Faculty Senate Minutes, December 1, 2003

FHSU Faculty Senate

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Fort Hays State University Faculty Senate  
Minutes for Regular Meeting on Monday, December 1st, 2003

Meeting called to order by Carol Patrick at 3:33 p.m.

**1. Approval of Minutes of Prior Meeting**

- 1a. November 4, 2003 minutes (see Attachment A) and sign-in roster (See Attachment B)
- November 4, 2003 minutes approved

**2. Announcements and Information Items (no action required)**

2a. Information from the Kansas Board of Regents

- Survey of faculty morale: The Regents have requested that all 7 institutions participate in a faculty morale survey. The results of these surveys will be shared with the Regents who have shown strong interest in this.
- A number of instruments looked into, none of which seemed adequate or were somewhat expensive. The potential of creating an instrument was discussed. Any input regarding the development of it would be appreciated. The projected distribution of the survey is sometime in February.
- Tuition waiver proposal: The FHSU tuition waiver proposal was analyzed by the Board of Regents. A report was compiled by the board and stated that of the 24 states analyzed, 23 had tuition waiver programs in place for faculty and/or staff. President Patrick noted that there were several various approaches adopted by various states. FHSU would like to offer tuition waivers to its employees, however there other Kansas universities that are undecided.

2b. Report from the President's Cabinet

- FHSU is currently in the process of developing a student information systems program. The previously endorsed system, Sunguard, was deemed inadequate in respects to providing adequate functionality for FHSU. John Heinrichs is part of committee tasked with the development of a system that will meet the needs of FHSU. If any faculty member has suggestions towards the development of this system they are encouraged to share them with Dr. Heinrichs.
- Virtual College adding courses. Currently, students can add virtual college courses in the first four weeks of the semester. The proposal is to move that back to two weeks. The rationale for this change is the concept that on the average students who enroll in the later portion of the add period tend not to do well in that course. All comments from faculty are appreciated and can be shared with President Patrick.

2c. SHARE online resource engine – Dennis King

- Dennis King delivered a presentation on the SHARE online resource engine. It is a versatile electronic environment that presents faculty with an effective set of tools and functionality. These include:
- Workshop infobytes, text resources, web resources, teaching and learning communities
- Share site – outline search engine
- Any faculty member can share resources found, etc.
- Dennis encourages faculty participation. For more information, contact Dennis or log on to: <http://www.fhsu.edu/share>

2d. University Forum – David Goodlett

- A university wide forum will be held on Thursday, December 4<sup>th</sup> at 3:00 p.m. in the Black and Gold Ballroom of the Memorial Union. The theme of this forum is "What should the university be?" There will be a panel of six speakers who will present various items.
- Each panelist will have one or more items of importance that they will share for discussion. This is done not to monopolize the issues, but rather provide focus for the

forum. All attending faculty members are encouraged to provide as much input as they want.

- The initial timetable for this forum was accelerated because President Hammond requested input from the faculty on this issue as soon as possible.
- There will be two follow-up forums preceding this event. The second forum will deal with the issues surrounding the size of the university.
- All faculty are encouraged to attend.
- President Patrick noted that the new faculty timer will be used in this forum to assure that all participants have an adequate amount of time to present opinions.

2e. Faculty reception

- A jointly sponsored AAUP and Faculty Senate reception will be held on January 30<sup>th</sup> between 3:30 – 5:30 p.m. in the Bijou Lounge.
- This event is designed to bring faculty together to celebrate the beginning of the new semester and provide a pleasant environment to interact.
- Beverages and music will be provided.
- Faculty are encouraged to informally bring their research to share with others.

2f. NSSE data

- The data from the NSSE survey has arrived. The Executive Committee has tasked the Student Affairs Committee to review this information and have the results available by early spring.

### 3. Reports from Committees

3a. Academic Affairs: Martha Holmes

**Recommendation 104\_009:** Approval of Secondary Education major (See Attachment C for course title and description)

- Approved with a vote of 8 yes and 2 no.
- There was a minor in secondary education, but due to recent NCATE review it was recommended add an Introduction to Instructional Technology course. Due to the amount of credit hours this provides, the department has designated it as a major.
- Senator Drabkin brought up the question why there was a dissenting vote.
- The course approved with 1 nay and 1 abstention vote.

3b. Student Affairs: Robert Howell

- No report

3c. University Affairs: David Goodlett

- The previous meeting was extremely productive, and many issues were covered. Vice President Goodlett requested that the results of the meeting not be discussed until shared with the Executive Committee.

3d. By-Laws and Standing Rules: Dave Kulmala

- The committee is still working on the current three agendas, and should have results to share by next Faculty Senate meeting.

3e. Marketing and Strategic Academic Partnerships: Win Jordan

- The committee met with president Hammond, Provost Gould and Kim Christiansen. There was discussion regarding the request by President Hammond for input dealing with the size of the university and its growth. The committee noted that the senate would like to be involved in the early phases of academic partnerships planning. It was suggested that a good approach would be contacting and working through Dean Elliot.
- The committee is also looking into the issue of Virtual College staffing.

3f. Ad hoc Teaching Evaluation Committee: Carol Patrick

- The committee is progressing in putting together a student ratings form for teaching evaluations. Initially, each committee member provided ten essential items of focus. Through this process, items are starting to coalesce.
- President Patrick noted that meeting every two weeks for 45 minutes not productive time interval of accomplishing the committee's agenda. Therefore, President Patrick will request that the Executive Committee approve a budget towards funding a retreat.

3g. Ad hoc Good Teaching Practices Committee: Carol Patrick

- Paul Adams provided nine basic areas of good practices for teachers.
- Senator Adams's goal is to create a formalized document over the holiday break and have it available soon.

3h. Ad hoc Faculty Retention Committee:

- The committee has been formed, and has appointed 10 members.
- Lynn Haggard is currently acting chair.
- The committee has already met, and will try to have a report of recommendations to share by March.

3i. Executive Committee: Carol Patrick

**Resolution 104\_010:**

The Faculty Senate of Fort Hays State University expresses its condolences to the family and friends of Clint Johnson and its sorrow over Clint's tragic and untimely death.

- Passed unanimously

**Resolution 104\_011:**

The Fort Hays State University Senate requests that the Board of Regents approve a tuition waiver program for FHSU. It is believed that such a program would aid in the recruitment and retention of faculty, an issue of heightened importance at FHSU due to: 1) recent double digit growth in enrollment and the need to attract and retain quality faculty; and 2) other challenges faced in faculty recruitment and retention, including the remoteness of the university's location and the relatively heavy teaching loads.

- Passed unanimously

**Resolution 104\_012:**

The Fort Hays State University Faculty Senate endorses the policy created by the Kansas Board of Regents in reference to the Wagle amendment (See Attachment D for policy.)

- The Regents has requested that each university endorse a policy towards the presentation of sexually explicit material in class.
- Provost Gould noted sentence missing in preamble. The Provost noted that this is probably not the end of this issue, but a good 1<sup>st</sup> step. Faculty input in this matter is important.
- Resolution passed with one nay vote
- The Executive Committee is currently working on areas that President Hammond has asked for input on. This issues include:
  - The size of the university and its growth
  - The use of Virtual College revenue
  - Virtual College staffing
  - The extent of FHSU participation in the Access S program in Southwestern Kansas
- The Executive Committee is planning 2 more forums. The second one dealing with university growth issues is scheduled for January.

**4. Reports From Liaisons**

4a. Instructional Technology Policy Advisory Committee: Gavin Buffington

- No report

4b. International Programming Team: Dosse Toulaboe

- The committee met two weeks ago, and Provost Gould attended. There were three items of discussion:
  - The international status of the minor program.
  - The need for additional efforts towards securing external sources of revenue for international programs.
  - The altering of the committee's name to the "International Education Program Team."

4c. Virtual College Advisory Committee: Sue Jacobs

- It was reported that the Turkey agreement was signed.
- The committee discussed copyright issues as they pertain to the Virtual College

4d. Classified Senate: Tom Martin

- FHSU hosted a statewide meeting of classified workers three weeks ago.
- Issues covered include: pay matrixes, cost of living, and the solicitation of the legislature.
- The meeting was moderated by Steve Culver, and it was noted that he did an excellent job.
- Every university was represented.

4e. AQIP and Institutional Effectiveness Committee: Chris Crawford

- The process of gathering and analyzing AQUIP data is moving in a positive direction, as well as the development and incorporation of systems portfolios.

4f. Report from AAUP liaison: Douglas Drabkin

AAUP Liason report to the Faculty Senate 12/1/03:

- Faculty and Administration negotiators have reached a tentative Memorandum of Agreement for the current fiscal year, which ends June 30<sup>th</sup>. Features include a 2.82% raise, a minimum guaranteed professional travel reimbursement of \$300 per faculty member, and a grievance procedure that guarantees AAUP representation for any faculty unit member who wants it and advisory arbitration of disputes that are appealed beyond the level of the provost. One thing this agreement means is that negotiations between the Faculty and the Administration are finally getting on schedule, and that there is reason to hope that the next Memorandum of Agreement will be ratified before the end of the spring semester, on time for the July 1<sup>st</sup> start date.

The AAUP Executive Committee is studying the tentative agreement, and will announce a general meeting of the Bargaining Unit soon.

4g. Student Government: Robert Howell

- The Faculty Senate recognized Mitch Hall and Bobby Lloyd, President and Vice President of the Student Senate.
- Mitch and Bobby noted that parking is a perceived problem at FHSU. The initiative that is in the planning stages in the Student Senate utilizes current resources. It will recommend solutions such as implementing a shuttle service and reorganization of parking designations.
- The Student Senate will present this initiative next month.

4h. General Education: Martha Holmes

- Due to Senator Holmes not attending the previous committee meeting, the report was given by Dean Faber. The Dean noted that there was no quorum at the last meeting.

4i. Faculty and Staff Development Committee: Sandra Thies

- No report

4j. Library Committee: Douglas Drabkin

- No report

4k. Graduate Council: Steve Trout

- No report

4l. Research Environment Task Force: John Heinrichs/Carol Patrick

- John Heinrichs reported that the task force has been busy over the last two weeks working towards the development of an AQUIP matrix to determine research environment.
- The survey has been completed and has generated interesting results
- The task force will analyze the data and will strive to provide recommendations sometime in March.

4m. Faculty Research Association: Steve Trout

- No report

**5. Old Business**

- No old business

**6. New Business**

- No new business

**7. Adjournment of Regular Faculty Senate Meeting**

- The motion to adjourn was made by Senator Jordan and seconded by Senator Stark. The meeting was adjourned at 4:57 p.m.